



Information for Returning Students in Year 10 and Year 12

Please ensure that you and your child have read this document carefully before they come into school. There is a lot of information which is difficult to reduce further. There are full copies of the school risk assessment and guidelines for the return on the school website but this document should contain all the information you need. All of our preparations are based on the latest government guidance issued to support schools bringing Year 10 and Year 12 students in for face to face sessions from 15th June. Please do contact the school if you have any further questions.

What is the purpose of the sessions in school?

For students in Year 10 and Year 12, schools have been asked to supplement remote education with some face-to-face support from 15 June. Remote education remains the predominant mode of education for these students. We have analysed our staff availability and taken into account that we should stagger start times where possible and have no more than a quarter of Year 10 and Year 12 students in school at any time. We have been advised to avoid students travelling on public transport during peak hours and to adjust times accordingly. We are also avoiding having break or lunchtimes as social distancing at these times would prove extremely difficult. The result is that we are offering all Year 10 students 2 hours of face to face time with specialist teachers for maths, English and science. Year 12 students are being offered 2 hours of face to face time for each subject they are studying alongside support for future planning including UCAS applications. The sessions will help teachers and students to identify how well students have coped with the learning this term and which areas will need further explanation and support in September. They will also be opportunity to support with some teaching in the sessions to help with these topics.

Should my child attend school?

Although there are no fines or sanctions for parents who do not send their children to school, we would like to encourage all students who are able to attend to come to the sessions we have offered them. However, there are some students who should not attend school and some who have to be especially careful in doing so. The advice is summarised below. Please inform us if your child is extremely clinically vulnerable, clinically vulnerable or lives with someone who is extremely clinically vulnerable whether or not they will be attending school. We will telephone students who do not attend in order to be able to complete attendance records accurately and to ask how they are managing with their work at home.

Coronavirus symptoms and self-isolation

If your child or a member of your household has symptoms compatible with coronavirus they should **not** attend school. Please inform us when we contact you on the day your child would have attended. It is now possible to access a test for coronavirus and we would advise that you do so. Following a negative test your child would be able to return to school.

Vulnerable students and families

Children and young people who are considered extremely clinically vulnerable and shielding should continue to shield and should not attend school. Please contact the school to inform us if your child is extremely clinically vulnerable.

Clinically vulnerable (but not clinically extremely vulnerable) people are those considered to be at a higher risk of severe illness from coronavirus (COVID-19). A minority of children will fall into this category, and parents should follow medical advice if their child is in this category. Please contact the school to inform us if your child is clinically vulnerable and let us know what advice you have received and whether or not your child will be attending school.

Children and young people who live in a household with someone who is extremely clinically vulnerable and shielding should only attend if stringent social distancing can be adhered to and the child or young person is able to understand and follow those instructions. It will be possible for students to follow social distancing and so can attend school. However, please contact the school to

inform us if your child lives with someone who is extremely clinically vulnerable and whether or not your child will be attending school.

Children and young people who live with someone who is clinically vulnerable (but not extremely clinically vulnerable) as defined in the social distancing guidance and including those who are pregnant, can attend.

There is some evidence that those in black, Asian and minority ethnic groups may be at increased risk from coronavirus. The current advice is that risks are still low for young people and students from these groups but they should take particular care with social distancing.

Social Distancing

Everyone should have respect for others around them and aim to keep a distance of 2m from other people at all times. It is each individual's responsibility to observe social distancing whilst on the school site and also when travelling to and from school. The desks in classrooms are arranged with this in mind. Extra care should be taken in corridors, on staircases and in toilet areas. The Department for Education advice is recommending that face masks are not worn in schools.

Year 10 students will attend in the same groups each time they come to school and start times are staggered to avoid contact with other groups.

This is not possible with sixth form students because of their option subjects. The Department for Education guidance states that *mixing between different groups of pupils should be kept to a minimum. We recognise that the range of subjects taught in secondary schools means that some mixing may be unavoidable to provide pupils with face-to-face support from subject teachers.* Sixth form students will need to be particularly careful in observing social distancing. The Department for Education advice is that while in general groups should be kept apart, brief, transitory contact, such as passing in a corridor, is low risk.

What are the arrangements for travelling and arriving at school?

Students should arrive on site no more than a few minutes before their sessions start. They should enter by Tynings Lane gate and the internal gate behind Goodsell Hall. Students should not enter the building until told by a member of staff that they should do. They should use the hand sanitiser as they enter and leave the building and as they enter and leave the classroom. Students should leave the school site as soon as their lessons have finished for the day.

Parents should not wait at the school gates and students should not congregate at the gates before or after school. Parents collecting their child should arrange a location away from the school gates and Tynings Lane to do so.

The Government is discouraging the use of public transport to come to school asking that parents look for alternatives wherever possible. The wearing of masks on public transport will be compulsory but the time your child returns to school.

Local shops have been in contact with the school and asked that students do not visit at the current time as their visit would not be essential and would hinder access for people needing to purchase essential items.

What should students bring to school?

Everyone should have a tissue or toilet paper in their pocket in case they need to sneeze or cough. A box of tissues is provided in every classroom. Used tissues should be put in the bin in the room which has a plastic liner and will be emptied regularly.

Year 10 students should wear school uniform as usual for attending school. Sixth form students should dress smartly but do not need to wear a jacket and tie. Students should bring their own pens and stationery. Students should bring stationery including calculator, ruler, pen, pencil, rubber, green pen and paper/exercise book/notebook. Year 12 students may bring their own laptop or tablet but must ensure that it is fully charged as there will not be sockets available for charging during the day. Year 10 students should not eat in school and any drinks should be in a clear plastic bottle and should not be shared. Year 12 students are in school for longer sessions and may bring a snack to eat during their sessions. The government advice is that wearing a face covering or face mask in schools is not recommended so staff and students will not wear them in school. However, if travelling by public transport, students will need to bring appropriate face masks for use when travelling and a plastic bag to store/dispose of masks.

What is happening about provision for vulnerable students and students whose parents are key workers?

This provision will continue until the end of the summer term. The guidelines in this document relate to everyone on site including these students. Additionally these students spend break and lunchtimes on site. Staff will supervise these students washing hands before break and lunch and ensure that they use sanitiser as they enter the classroom and as they enter Goodsell Hall. They should use the same computer throughout the day and staff should ensure that students are seated at least 2m apart. These students do have an element of free time at break and lunchtime which should be spent outside or in Goodsell Hall, continuing to observe social distancing.

Year 10 students who have face to face sessions to attend should tell the member of staff supervising them and can leave to wait outside at the appropriate time for their session. They should return once their session has ended.

What happens if my child becomes ill or needs First Aid in school?

Anyone with Coronavirus symptoms should self-isolate and follow the Government guidelines for their family. Nobody should enter the school site with symptoms of Coronavirus.

Becoming ill during the school day

When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.

Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The

other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Any student who becomes ill with Coronavirus symptoms during the day will be sent to meeting room 2 immediately and a message sent to reception. Parents will be contacted and expected to collect their child as soon as possible. They should then self-isolate for 7 days and follow government guidance for their household. They should arrange to have a test and not return before 7 days have passed or a clear test result has been obtained.

Staff dealing with students with infections will wear gloves and a face mask and minimise contact with them, remaining outside of the room. Should a student need the toilet they will be taken and the cubicle closed until it has been cleaned.

The room will be disinfected after every use and at the end of every day.

First Aid

First Aid will only be administered if necessary. Parents will be contacted to collect their child if this is a reasonable alternative. The First Aider will wear a face mask and gloves and maintain social distancing where possible. Students may be asked to treat themselves, eg. to apply a plaster.

Behaviour in school

Students will be expected to follow the usual school rules as well as the expectations set out in this document. At the start of each day, teachers will use a common PowerPoint slide to remind students of the expectations. Whilst the power to formally exclude a student remains for serious incidents, as an alternative to other sanctions in the School Behaviour Policy, parents will be contacted in the event of any other concerns about their child's behaviour and they may not be allowed to return to face to face sessions this term.

Visitors

Visiting the school is discouraged and visitors will not be allowed to enter the school except in exceptional circumstances. Only one person is allowed in reception at a time and the chairs have been removed. Anyone allowed into school will be expected to use the hand sanitiser provided.

Fire Evacuation

The signal and routines for a fire evacuation remain the same. The building should be evacuated as quickly and quietly as possible maintaining social distancing. Students should report to the playground between A Block and Goodsell Hall and form up in lines 2m apart by teaching group to be registered by their teacher.

Other measures

The school risk assessment addresses the full range of measures being taken. The following are in addition to those already addressed in this document:

- Only A block and Goodsell Hall open for use by staff and students. Only necessary rooms used.
- Posters displayed around the school to provide reminders about handwashing, “catch it, bin it, kill it”, social distancing.
- Posters around school directing access to mental health support.
- Maximum class sizes for most rooms are 10 students. Desks are arranged to support this.
- Sanitiser is provided by photocopiers and in staff areas as well as all classrooms used.
- Increased cleaning and disinfecting daily and ongoing disinfecting during the day of phones, door handles, bannisters etc.
- Doors and windows in classrooms should be kept open where possible when rooms are in use.
- Numbers of people in staff toilets restricted and clearly labelled on doors.
- Separate safeguards are in place for contractors on site. Contractors are not in areas being used during the school day.
- The school site and risk assessments are being inspected in the week beginning 8th June and again the following week by an independent health & safety company.