

## **Advert**

### **SITE & FACILITIES MANAGER**

**Hours Per Week** 37

**Weeks Per Year** Whole Time – 52 weeks per year

**Salary** Grade 7 (Scale point 22-27) £27,041 - £31,346 per annum

Aldridge School - An Academy is a successful academy with a good track record of results at both GCSE and A Level. Our most recent Ofsted inspection (February 2017) rated us as Good in all areas. This is an excellent opportunity for inspired, committed and enthusiastic people to join a thriving department in this popular and successful school. Our motto 'Achieving Excellence Together' is at the heart of our work.

We are looking for an extremely organised and motivated individual who will successfully manage the site and facilities provision in school. The successful candidate will be responsible for the security and maintenance of the whole school site and will be required to ensure the school complies with all current legislation relating to site safety and management. In addition, the individual will promote and participate in achieving the most efficient and economic use of the school premises, facilities, plant, equipment and materials. You will have effective communication skills with the ability to procure contract services, evaluate performance and negotiate solutions with suppliers. Previous experience of working in a similar role in a school environment or with young people is desirable.

To apply please complete an associate staff application form which can be found on our website and a letter explaining how your experience has prepared you for this role. Please send applications to [applications@aldrigedhschool.org](mailto:applications@aldrigedhschool.org).

Aldridge School - An Academy is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share in this commitment. The post is subject to enhanced DBS and safeguarding checks.

For further information please go to our web site [www.aldrigedhschool.org](http://www.aldrigedhschool.org) or contact Mrs J Timmis 01922 743988 ex 2224.

**Closing date for applications:** Wednesday 07 July 2021 at 9.00am

**Interviews week commencing:** Monday 12 July 2021

**Start Date:** 31 August 2021